



**DEPLOYMENT PLANNING**

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OPR: HQ AIA/LGSW (MSgt Rollins)  
Supersedes AFI 10-403/AIA Sup 1, 15 September  
1995.

Certified by: HQ AIA/LG (Col Alfred D. Ritter, Jr.)  
Pages: 6  
Distribution: F; X: 690CSS/ADW (2); AUL/LSE  
(1)

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AFI 10-403, February 1998 is supplemented as follows:

This supplement provides basic guidance and assigns responsibilities of the Air Intelligence Agency (AIA) for deployment planning at AIA field units and subordinate levels of command. This supplement applies to all AIA units and AIA-gained Air National Guard and Air Reserve forces.

**SUMMARY OF REVISIONS**

This document is substantially revised and must be completely reviewed.

1.4.1.1. (Added) The Headquarters AIA Weapons System Support Branch (HQ AIA/LGSW) is the agency office of primary responsibility (OPR) for deployment planning.

1.4.2. HQ AIA/LGSW is the agency OPR for the Integrated Deployment System (IDS) and the Logistics Module (LOGMOD) and Deployment Management System (DeMS) modules.

1.4.2.1. HQ AIA/LGSW is the agency OPR for LOGMOD pilot unit management.

1.4.4. Unit Type Code (UTC) Manpower and Equipment Force Packaging System (MEFPAK) OPR for AIA is the Operations Plans office (HQ AIA/DOXX). They distribute UTC availability and Mission Capability (MISCAP) statements to units via the AIA War and Mobilization Plan (WMP), Volume II (WMP II) and or by messages.

1.4.5. Point of contact for Time-Phased Force and Deployment Data (TPFDD) management in AIA is HQ AIA/DOXX office. HQ AIA/DOXX distributes unit extracts of Operations Plan (OPLAN) as changes occur.

1.5.20.3. Identify both primary and alternate personnel to fill UTC requirements.

1.5.20.4. AIA wings, groups, centers, and squadrons with a deployment mission will submit a letter of appointment to the next higher organizational level within 15 workdays of appointment.

1.5.21. Comply with the host major command (MAJCOM) and field operating agencies (FOA) supplements to AFI 10-403. If a conflict between supplements occurs, units will comply with the most restrictive guidance.

1.5.21.1. AIA units will exercise or deploy all tasked UTCs at least annually. Recommend units establish a unit deployment exercise schedule and coordinate it with the host base.

1.5.21.1.1. (Added) Units can take credit for actual deployment of a UTC only if personnel and cargo process through the host base deployment work centers (that is, CDF and DPU) according to host base deployment guidance.

1.5.21.1.2. (Added) Report UTCs exercised or deployed to the next higher level of command deployment POC not later than (NLT) 10 Oct, 10 Jan, 10 Apr, and 10 Jul. Each level of command will report data up the chain until received at HQ AIA/LGSW.

1.5.21.1.2. (Added) Units will use the format in attachment 1 to report UTCs exercised or deployed.

1.5.23. (Added) AIA Unit Deployment Managers (UDM) will:

1.5.23.1. (Added) Establish a semiannual Unit Deployment Working Group (UDWG) to discuss and brief the following:

UTC MISCAP

UTC Logistics Detail (LOGDET)

UTC Manpower Requirements (MANREQ)

Base deployment processing actions to include:

Status of the IDS

Status of the DeMS

1.5.23.1.1. (Added) UDWG members will include:

Unit Commander (chairperson)

UDM (facilitator)

Flight chiefs having UTC assigned personnel or cargo

Unit Exercise Evaluation Team Chief

Other personnel as determined locally

1.5.23.1.2. (Added) Recommend inviting the Installation Deployment Officer (IDO) to participate in the UDWG.

1.5.23.2. (Added) UDM will coordinate with the unit plans Noncommissioned Officer and Status of Resources and Training (SORTS) POC to verify unit OPLAN and CONPLAN tasking.

2.1.1. AIA WMP II identifies AIA Combat Support Deployable Force UTCs. The unit's Designed Operational Capability (DOC) statement also identifies UTCs or portions of UTCs that each unit must be trained to support and capable of deploying.

2.1.2.2. UDMs will provide a copy of unit DOC statement and UTC MISCAP statement to the IDO.

2.1.3. AIA units will notify the IDO annually, in writing, of unit requirements for weapons, ammunition, pallets, nets, and mobility bags.

2.1.3.1. (Added) Use the following publications for determining requirements:

- Weapons - AFD 16-8, Arming of Aircrew, Mobility, and Overseas Personnel
- Ammunition - AFCAT 21-209, Ground Munitions
- Mobility Bag Storage and Maintenance - AFMAN 23-110, Vol II, Part 2, Chapters 26 and 28, Base Supply Customers Procedures
- Pallet and Net Requirements - Use Contingency Operations Mobility Planning and Execution System (COMPES) products such as the UTC LOGDET to determine unit requirements per AF WMP 1, Annex E, Logistics. Do not include pallets and nets to ship passenger bags or mobility bags unless they are specifically identified in the UTC LOGDET.

2.1.3.2. (Added) Unit commanders will ensure a minimum of one weapon is available for each deployment position requiring overseas deployment. Individuals assigned to positions deploying to Intra-Continental United States (CONUS) locations do not require a dedicated weapon.

2.1.3.2.1. (Added) Officers are authorized handguns (9MM) and enlisted personnel M-16 rifles. AIA enlisted aircrew filling deployment positions are authorized handguns (9MM).

2.1.3.2.2. (Added) Unit commanders will ensure the appropriate amount of clips, ammo pouches, holsters, straps, and cleaning kits as well as ammunition is available for each weapon.

2.1.3.3. (Added) Use the following criteria to calculate mobility bag requirements.

- A Bags: not to exceed forces tasked in Major Regional Conflict (MRC) OPLANs or total forces made available in the AIA WMP II. A 10% safety level stockage is authorized.
- B Bags: not to exceed forces tasked in the MRC-W OPLAN. A 20% safety level stockage is authorized.
- C Bags: not to exceed forces tasked in MRC OPLANs to Chemical Biological Threat Areas identified in AFI 32-4001, attachment 1, section B. A 10% safety stockage level is authorized.
- Aircrew Chemical Warfare Defense Ensembles (CWDE) ensembles are authorized for areas as indicated for C bags.

2.1.5. (Added) AIA units notify the Installation War Reserve Material (WRM) Officer or NCO, in writing, of unit 463L pallet and net requirements per AFI 25-101, War Reserve Materiel (WRM) Program Guidance and Procedures.

2.1.5.1. (Added) Units deploying with 463L pallets will ensure they have the appropriate amount of dunnage and pallet bags for each pallet.

2.1.5.2. (Added) Units will ensure they have required shoring, chains, binders, and packing materials for all unit deploying cargo.

2.3.1. AIA units will review and provide input to the host base deployment operations guidance.

2.3.1.1. (Added) AIA units tasked with a deployment mission ensure applicable centers and groups are on distribution for the host base deployment guidance (that is, plan, instruction, supplement, etcetera)

2.5.5. The unit commander through the UDM will ensure sufficient personnel assigned to a UTC are trained, prior to deployment, to redeploy all personnel and assets from a deployed location (that is, cargo

preparation, pallet buildup, hazardous cargo certification, classified couriers, ammunition and weapon couriers, deployed equipment custodian, etcetera).

2.5.5.1. As a minimum, unit commanders will ensure sufficient personnel are designated and trained in cargo preparation or pallet buildup and to certify hazardous cargo for the potential bulk shipment of weapons and/or ammunition.

2.6.3.1. (Added) AIA pilot units update their UTC LOGDET at a minimum of annually, NLT 15 November. If updates are made to the LOGDET, they will be reported during the next quarterly reporting cycle NLT 15 February, 15 May, 15 August, or 15 November. Reports will be transmitted through the host base LOGMOD system unless the unit is authorized a LOGMOD system. Kelly Air Force Base units will report through HQ AIA/LGSW LOGMOD system.

2.6.3.3.2. NOTE 4: AIA LOGDET manager is LGSW.

3.3.2. AIA units will coordinate with the host base IDO to ensure AIA requirements are identified and supported. Units will submit their known shortfalls during quarterly deployment exercise reporting (attachment 1, paragraph 3). During execution or real world contingency, ensure the Deployment Control Center (DCC) forwards unresolved shortfall and Limiting Factor (LIMFAC) data to HQ AIA KELLY AFB TX//LGSW//.

**Attachment 1**

**FORMAT FOR QUARTERLY EXERCISE REPORT INFORMATION**

1. UDM Information:

Name/Rank (primary and alternate):

Unit/office symbol:

DSN:

Unclassified FAX:

Classified FAX:

Unclassified e-mail address:

Classified e-mail address:

UDM Training: Y/N

2. Unit Exercise Information:

UTCs exercised this quarter:

Type exercise (ORI, real world, or host base)

Overall unit rating, if given:

Lessons learned:

Weapons Status (read as # auth/ # O/H):

M-16 - # auth/ # O/H

9MM - # auth/ # O/H

Other weapons (identify type) - # auth/ # O/H

Ammunition Status (read as # auth/ # O/H):

5.56 rounds - # auth/ # O/H

9MM rounds - # auth/ # O/H

Other rounds (identify type) - # auth/ # O/H

Pallet and Net Status (read as # auth/ # O/H):

Pallets - # auth/ # O/H

Top Nets - # auth/ # O/H

Side Nets - # auth/ # O/H

Mobility Bags Status (read as # auth/# O/H):

A Bags - # auth/# O/H

B Bags - # auth/# O/H

C Bags - # auth/# O/H

3. Shortfalls/Limiting Factors (LIMFACs): Identify any shortfall or LIMFAC in your UTC personnel or cargo assets. Classify shortfalls accordingly. LIMFACs will be classified a minimum of "SECRET."
4. Remarks:

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